

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
September 9th, 2019
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:07 pm.

Council Members present as follows:

Jim Burud	Todd Ankenbauer
Glen Froseth	Tami Ware
Terese Schmidt	Jamie Livingston

Minutes: Ware moved to approve the minutes for the regular August Council meeting (8/12/2019) as read, second by Burud. Motion carried.

Appointed Members of Planning & Zoning: Cameron Bartuska took the Oath of Office for a position on the Planning & Zoning Commission.

Appointed Member of Kenmare Park Board: Laura Williams took the Oath of Office for a position on the Kenmare Park Board.

Public Commentary: Floor was open for public comment. Stephanie Burtch came to voice a concern with the plans for drainage from the Dollar General property onto her property. Don Siebert said he would follow up with Dollar General to make sure they followed the conditions set out in their building permit.

Bev Briscoe voiced a concern about the potential of Fund ITT sales tax being used towards tree removal and her position against such use of funds. She is also concerned about the Kenmare Ambulance volunteer participation and funding. Arlen Gartner chimed in with there being an ambulance meeting scheduled to discuss these issues. Tim Godfrey added he would be adding his name to the list of Ambulance volunteers.

Danish Mill Repairs Update: Arlen Gartner reported total spending on the Danish Mill for repairs since the fire in January of \$29,814.32 with \$19,715.52 in initial insurance coverage, \$4,183.18 in recoverable deferment, \$4,008 in donations, and \$5,000 received from CHS via Farmers Union Oil. This leaves \$3,92.38 available for future repairs. He also reported there still being a \$5,500 reward for information leading to a conviction of the person responsible for the fire and new playground equipment planned for the City Park next summer.

North Dakota Council on the Arts: Livingston moved for the City to act as a pass-through entity for the letter of agreement with NDCA for downtown mural project, second by Burud. Motion carried.

Financial Report: Ankenbauer moved to approve the 2020 Budget, second by Schmidt. Roll Call: Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Ware moved to approve July's financials with the correction of SID #8 principal balance, second by Schmidt. Roll Call: Livingston, Yes; Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes. Motion carried.

Ware moved to approve August's financials with transfer of water and sewer improvement budget lines for transfers in changed to utility income, second by Livingston. Roll Call: Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Cooperative Work Student – KHS: Ankenbauer moved to approve the cooperative work experience training agreement for Nicholas Rasmusson, second by Burud. Roll Call: Froseth, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Liquor License Transfer: Ankenbauer moved to approve the liquor license transfer for Kenmare Association of Commerce Wine Walk September 18th, second by Schmidt. Roll Call: Ankenbauer, Yes; Froseth, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes. Motion carried.

Burud moved to approve the liquor license transfers for Kenmare Goosefest October 20-26th, second by Ware. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Clifford Emmel: Livingston moved to table the letter of resignation, second by Schmidt. Roll Call: Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Schmidt, Yes; Livingston, Yes. Motion carried.

Landfill/Recycling Center: Livingston moved to give the Personnel Committee authority to advertise or hire for the position at 35 hours per week and the current wage, second by Burud. Roll Call: Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Schmidt, No. Motion carried.

Tree Bids: Burud moved to approve the bid from Skar Trucking to remove seven trees in town for \$2,700, second by Livingston. Roll Call: Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Ware moved to add Planning and Zoning to the agenda, second by Schmidt. Motion carried.

Planning and Zoning: Ankenbauer moved to approve building permit for Clay Nelson for a 212 linear foot 6' wood fence, second by Froseth. Roll Call: Froseth, Yes; Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

Committee & Staff Reports: Jensen reported 51 flags turned in to the flag retirement box outside the Memorial Hall.

Peterson reported receiving the new Bobcat for the city to use arriving and being in working order. Ware moved to stop the snow removal on sidewalks of businesses beyond the assessable ordinance, second by Schmidt. Roll Call: Schmidt, Yes; Froseth, No; Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, No. Motion carried.

Fornshell reported he will be filling out the Department of Environmental Quality State Revolving Fund Loan survey that is due in October.

Chief Britton reported calls for service and the police department being invited to attend emergency operations training in Bismarck alongside attendees from Kenmare Public School. Ware moved to approve attendance of both officers for the emergency operations training, second by Burud. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Froseth, Yes; Burud, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Froseth reported meeting to discuss potential changes to commercial garbage rates. Ware moved to implement the cubic yard commercial garbage rate sheet proposed by the garbage committee, second by Burud. Roll Call: Livingston, No; Ankenbauer, No; Schmidt, Yes; Froseth, No; Burud, Yes; Ware, Yes; Flygare, Yes. Motion carried.

Livingston reported Rob Wittman will begin working on the Memorial Hall roof October 1st and scheduling a meeting to discuss the City's equipment contract for the Bobcat.

Ware reported meeting to discuss summer help, 811, water and sewer improvement transfers, public works training, certifications and raises, chromebooks, health insurance, financials, housing authority, inventory, Main Street conference, ND League of Cities, ND Water Pollution Control Conference, crosswalk striping, rain emergency, sales tax, good neighbor grant, vacation accrual, and website. Ware moved to implement the raise schedule for water and landfill certifications proposed by committee, second by Livingston. Roll Call: Ware, Yes; Livingston, Yes; Ankenbauer, No; Schmidt, No; Froseth, No; Burud, No. Motion failed.

Livingston moved to consider hours worked by Kinzie Jensen and Bradley Peterson prior to full time employment towards their longevity for calculating vacation leave accrual, second by Ware. Roll Call: Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Schmidt, No; Froseth, No. Motion carried.

Bills: Motion by Ankenbauer to pay bills out of the appropriate funds except the bills for Swanston and Western Dakota Energy Association, seconded by Ware. Motion carried.

Next meeting is scheduled for Monday October 14th, 2019 @ 7:00 PM.

Motion made by Ankenbauer to adjourn, second by Schmidt. Motion carried.
Meeting adjourned at 9:27 pm.

Subject to approval and revision of the City Council.

City Auditor

Mayor

Bills

Advanced Business Methods	\$451.61
Ameripride Linen & Apparel	\$235.28
Ankenbauer Dray	\$5,278.22
AT & T Mobility	\$226.29
Burke Divide Electric	\$1,252.21
Checkers, Inc.	\$45.00
Department of Environmental Quality	\$447.26
Diane Maltby	\$1,600.00
Farmers Union Oil	\$3,355.30
First District Health	\$50.00
Hansen's Hardware	\$150.36
Jerry's Transfer Service	\$61.00
Kenmare Drug	\$3.83
Kenmare News	\$489.20
Maxson Law Office	\$175.00
MDU	\$2,882.06
Municipal Government Academy	\$25.00
ND State Water Commission	\$10,231.73
Northland Trust Services Inc.	\$80,400.00
One Call Concepts	\$10.80
Renee Stroklund	\$200.00
Reservation Telephone	\$653.80
Roy Dahl	\$89.00
State Bank & Trust of Kenmare	\$23,630.41
Swanston	\$1,809.69
The Garden Center	\$95.00
TJD Services	\$713.60
US Postmaster	\$146.30
Visa	\$633.67
Waste Management	\$6,377.82
Western Dakota Energy Association	\$200.00
William Clarke	\$30.00
WPCI	\$28.75
Gross Payroll	\$31,086.64
Employer Contributions	\$7,005.52
Total	\$180,070.35