

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
May 13th, 2019
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting, of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Glen Froseth	Todd Ankenbauer
Jim Burud	Tami Ware
	Jamie Livingston

Minutes: Ware moved to approve the minutes for the regular April Council meeting (4/8/2019) with the correction of motion regarding 11.0110 being changed to 11.0102, second by Livingston. Motion carried.

Public Commentary: Floor was open for public comment.

Housing Authority to the City of Kenmare: Livingston moved to table this item until the next regular meeting, second by Ware. Motion carried.

Financial Report: Ware moved to approve financials as presented, second by Froseth. Roll Call: Froseth, Yes; Ware, Yes; Livingston, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Raffle Permit: Froseth moved to approve a raffle permit for St. Agnes Catholic Church, second by Livingston. Motion carried.

Kenmare Community Ambulance: Ankenbauer moved to approve a disbursement out of the Community Health Care Fund for \$20,000 to the Kenmare Ambulance to offset costs from their most recent ambulance purchase, second by Froseth. Roll Call: Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes; Burud, Yes. Motion carried.

Vets Gaming: Ankenbauer moved to approve site authorizations for Vet's Gaming at City Limits, Beer Bob's, Dave's Place, and Memorial Hall, second by Burud. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes.

Fund ITT: No action taken.

Potential City Property for Sale: Ware moved to table this item until the next regular meeting, second by Livingston. Motion carried.

Planning and Zoning: Livingston moved to approve the request from David and Penny Sigloh for Final Plan approval for Lot 1 Coady's 4th Addition which is a replat of Lots 1, 2, 6, and Sublot B of Lot 3 Block 8 Coady's First Addition at 609 Broadway Ave N contingent on establishment of an easement for emergency services, second by Ankenbauer. Roll Call: Livingston, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, No. Motion carried.

Ankenbauer moved to approve a variance request from Copeland Development and Construction (Dollar General) to reduce the required parking spaces from 45 per zoning ordinance to 33 due to lack of space in Lot 1 Coady's 4th Addition at 609 Broadway Ave N, second by Livingston. Roll Call: Ware, No; Livingston, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Ware moved to approve an application from Copeland Development and Construction for a 70' x 130' pre-engineered steel building at 609 Broadway Ave N, second by Livingston. Roll Call: Froseth, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Ankenbauer moved to approve an application from Ron St. Croix for a 40' x 50' x 14' steel building to replace existing shop at 810 Division St E, second by Livingston. Roll Call: Ankenbauer, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes; Burud, Yes. Motion carried.

Ankenbauer moved to approve an application from Bernard Knutson for a 36' diameter steel bin for storage at 49248 Hwy 52 N, second by Froseth. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Ackerman-Estvold: Ware moved to table this item until the next regular meeting, second by Burud. Roll Call: Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Livingston, Yes. Motion carried.

Chapter 10: Ankenbauer moved to approve the second reading of Chapter 10 with no additional changes, second by Ware. Roll Call: Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Chapter 11: Ware moved to approve the list of 32 changes discussed at last meeting, second by Burud. Roll Call: Froseth, Yes; Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes. Motion carried.

Ware moved to remove the portion of section 11.0102 regarding Pit Bull and Rottweiler breeds, second by Livingston. Roll Call: Livingston, Yes; Ankenbauer, No; Froseth, No; Burud, Yes; Ware, Yes. Motion carried.

Froseth moved to table the final adoption of Chapter 11 until all council members are present, second by Ankenbauer. Roll Call: Ankenbauer, Yes; Froseth, Yes; Burud, Yes; Ware, No; Livingston, No. Motion carried.

Committee & Staff Reports: Johnson reported the upcoming deadline for annual records disposal.

Ware reported meeting to discuss liquor licenses, grant writing training, pass through payouts, 2020 budget, Robert Shelton's resignation, summer help. Ware moved to send the topic of liquor licenses back to committee for review, second by Livingston. Motion carried.

Livingston moved to deny the request for city staff to attend grant writing training in Saint Paul, MN, second by Ware. Roll Call: Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Froseth, Yes; Burud, Yes. Motion carried.

Ware moved to payout of pass-through entities in June and December barring they are presented with bills for approval, second by Livingston. Roll Call: Burud, Yes; Ware, Yes; Livingston, Yes; Ankenbauer, Yes; Froseth, Yes.

Ankenbauer moved to put the Personnel Committee, Mayor Flygare, and Robert Shelton in charge of hiring a new Public Works Director, second by Burud. Motion carried.

Ware moved to approve hiring of two summer help staff including a 17 year old at \$13/hour and an 18 year old at \$12/hour, second by Livingston. Roll Call: Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes; Ware, Yes.

Ankenbauer moved to approve the Police Department to enroll in a Car Fax program, second by Ware. Motion carried.

Ware moved to approve a budget of \$500 towards advertising the Public Works Director job listing, second by Livingston. Motion carried.

Livingston reported discussing Memorial Hall's roof, lighting for Memorial Hall inside and outside, campground bathhouse replacement, pool rock wall, and Kenmare Country Club vehicle title. Livingston moved to approve a budget of \$11,500 to make repairs to the Memorial Hall roof, second by Froseth. Roll Call: Ware, Yes; Froseth, Yes; Burud, Yes; Ankenbauer, Yes; Livingston, Yes. Motion carried.

Ankenbauer moved to table discussion of the campground bathhouse until the next regular meeting, second by Livingston.

Ankenbauer reported discussing road striping, pot holes, fuel spill on road, vehicles parked on streets, and signage on frontage road. Ware moved to approve a budget of up to \$1,500 for Bob Jessen to stripe parking spots and curb around town, second by Ankenbauer. Roll Call: Livingston, Yes; Ware, Yes; Froseth, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Livingston moved to hire Bob Jessen at \$16/hour to fill pot holes around town for up to 40 hours of work, second by Ware. Roll Call: Ankenbauer, Yes; Livingston, Yes; Ware, Yes; Froseth, Yes; Burud, Yes. Motion carried.

Ware moved to remove no truck parking signs on the frontage road and relocate them West of M&K Pizza Hub, second by Burud. Motion carried.

Froseth reported discussing garbage complaint and out of town inquiry for garbage services. Burud moved to pay \$1,626.86 to Beer Bob's for services not rendered, second by Ware. Roll Call: Burud, Yes; Ankenbauer, Abstain; Livingston, No; Ware, Yes; Froseth, No; Flygare, Yes. Motion carried.

Burud moved to withhold \$1,138.80 over the next 12 months from vendor payment to Ankenbauer Dray, second by Ware. Roll Call: Froseth, Yes; Ware, Yes; Burud, Yes; Livingston, Yes; Ankenbauer, Abstain. Motion carried.

Burud reported no meeting but trees are coming down and spring clean up was a success with estimated 60,000 lbs disposed and recommending it be limited to two weeks next year.

Chief Britton reported 325 calls for service. Also reported discussing changing ordinance for bar closing to 1 am.

Bills: Motion by Ankenbauer to pay bills out of the appropriate funds, seconded by Burud. Roll Call: Ware, No; Burud, Yes; Livingston, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Next meeting is scheduled for Monday June 10th, 2019 @ 7:00 PM.

Motion made by Ware to adjourn, second by Ankenbauer. Motion carried.
Meeting adjourned at 9:48 pm.

Subject to approval and revision of the City Council.

City Auditor

Mayor

Bills

Advanced Business Methods	\$130.50
Ameripride Linen & Apparel	\$223.36
Ankenbauer Dray	\$6,932.39
AT & T Mobility	\$314.22
Beer Bob's	\$1,626.86
Brad Cothern	\$166.00
Breanna Raines	\$73.22
Burke Divide Electric	\$1,498.58
Checkers, Inc.	\$130.00
Dakota Fire Extinguisher	\$455.58
Farden Construction, Inc.	\$720.00
Farmers Union Lumber	\$178.59
Farmers Union Oil	\$2,230.29
First District Health	\$100.00
Gartner's Jack & Jill	\$6.90
Hansen's Hardware	\$284.15
Hawkins, Inc.	\$1,953.05
Ina Mae Rude Aquatic	\$236.00
Jerry's Transfer Service	\$20.00
Kenmare Ambulance	\$20,000.00
Kenmare Association of Commerce	\$40.00
Kenmare News	\$1,755.17
Kerriann Boetcher	\$25.56
Kinzie Jensen	\$344.58
Mandan Northwest Pipe Fittings Inc	\$1,959.24
Maxson Law Office	\$727.50
McGee, Hankla & Backes, P.C.	\$1,621.80
MDU	\$2,838.19
ND State Plumbing Board	\$25.00
ND State Water Commission	\$5,809.26
Northwest Tire, Inc	\$628.52
One Call Concepts	\$13.20
Renee Stroklund	\$200.00
Reservation Telephone	\$788.23
Sanitation Products	\$197.51
State Bank and Trust Kenmare	\$149.77
Streichers	\$690.99
Sweeney Controls Company	\$184.00
Team Laboratory	\$2,077.00
TJD Services	\$340.00
US Postmaster	\$140.35
Visa	\$1,072.98
Waste Management	\$8,315.52
WPCI	\$56.00
Gross Payroll	\$27,929.88
Employer Contributions	\$7,395.85
Total	\$102,605.79