

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
December 9th, 2019
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows: Jim Burud Todd Ankenbauer
Glen Froseth Tami Ware Jamie Livingston

Minutes: Ware moved to approve the minutes for the regular November Council meeting (11/13/2019) as presented, second by Livingston. Motion carried.

Financial Report: Ware moved to approve pass-through disbursements for \$6,051.70 and transfer \$50,000 from the Sales Tax Infrastructure Fund to Municipal Highway Fund, second by Livingston. Roll Call: Froseth, Yes; Ware, Yes; Livingston, Yes; Burud, Yes; Ankenbauer, Yes. Motion carried.

Ankenbauer moved to approve financials as presented, second by Froseth. Roll Call: Ankenbauer, Yes; Froseth, Yes; Ware, No; Livingston, Yes; Burud, Yes. Motion carried.

KDAK: Ankenbauer moved to approve the consent request for Fredrickson & Byron P.A. to represent Employers Mutual in an unrelated legal matter, second by Livingston. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes; Livingston, Yes. Motion carried.

Liquor License Renewal: Froseth moved to approve liquor license renewals for M&K Pizza Hub, Peony Petals, Dave's Place, Danny's Bar & Bottle Shop, and Beer Bob's, second by Livingston. Roll Call: Livingston, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Ware, Yes. Motion carried.

Liquor License Transfer: Froseth moved to approve liquor license transfer from Beer Bob's to Kenmare Fire Department for coyote hunt January 10th and 11th, second by Livingston. Roll Call: Ware, Yes; Livingston, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

MDU: Froseth moved to approve proposal to replace street lights as presented, second by Ankenbauer. Roll Call: Froseth, Yes; Livingston, Yes; Ware, No; Burud, Yes; Ankenbauer, Yes. Motion carried.

Fredrickson & Byron P.A.: Livingston moved to approve payment for services rendered, second by Burud. Roll Call: Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, No; Livingston, Yes. Motion carried.

Annual Employee Evaluations: No action taken.

Ackerman Estvold: Reported current sewer infrastructure should be able to sustain 1500 people and they will begin working on updating improvement plan in January.

Committee & Staff Reports: Johnson was directed to follow procedure for outstanding warrants older than 12 months.

Mathwich reported staying busy with snow removal. He is staying in contact with Ward County to stay stocked up on salt sand.

Chief Britton reported 178 calls for service and will notify Danny's they will not be able to allow minors in for supper without having separated seating inside. Discussion for new toughbooks was directed to go through committee.

Ankenbauer reported issues with keeping streets clear for snow removal.

Livingston reported meeting to discuss hall rental, city sirens, campground bathhouse, and repairs to hall floor. Livingston moved to reduce rental fee for profit making events or public dances to \$125 from \$250 while retaining the refundable deposit at \$500, second by Burud. Roll Call: Ankenbauer, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes; Burud, Yes. Motion carried.

Ankenbauer moved to approve the estimate from Curt Helmers to make repairs to the hall floor in the amount of \$400, second by Livingston. Roll Call: Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Livingston reported the water committee meeting to discuss the NAWs increase and issues with delinquent accounts. Ware moved to approve a \$1 increase to the base water rate for utility bills, second by Livingston. Roll Call: Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes; Livingston, Yes. Motion carried.

Johnson was directed to include Chapter 7 Ordinance on next month's agenda for first reading of new language regarding delinquent utility bills.

Froseth reported discussing the garbage rate increase with business owners looking to reduce their rate by lowering the number of pickups they receive or their dumpster volume.

Ware reported meeting to discuss security cameras, website, pet licenses, seasonal campground use, key replacement, policy manual changes, job description review, employee evaluations, ACH fees, water and sewer expense recordings, water deposits, pass-through payout, time sheets, firehall property, and 2020 meeting dates. Ware moved to approve a \$50 per month of service retention bonus for current employees during 2019 amounting to \$600 for Grant Johnson, Kinzie Jensen, Chris Almie, Allisha Britton, Bradley Peterson, \$200 for Mark Mathwich, and \$100 for Dylan Williams, second by Livingston. Roll Call: Livingston, Yes; Ware, Yes; Burud, Yes; Ankenbauer, Yes; Froseth, Yes. Motion carried.

Bills: Motion by Froseth to pay bills out of the appropriate funds, second by Ware. Motion carried.

Next meeting is scheduled for Monday January 13th, 2019 @ 7:00 PM.

Motion made by Ankenbauer to adjourn, second by Ware. Motion carried.
Meeting adjourned at 8:29 pm.

Subject to approval and revision of the City Council.

Bills

Check #	Vendor	Amount
-99785	MDU	\$3,740.17
-99786	Burke Divide Electric	\$1,541.84
34133	US Postmaster	\$136.85
48429	Renee Stroklund	\$200.00
48430	ND State Water Commission	\$6,598.64
48431	Ameripride Linen & Apparel Services	\$235.28
48432	Dakota Roustabout, Inc	\$9,025.00
48433	First District Health	\$50.00
48434	Municipal Government Academy	\$30.00
48435	Visa	\$619.96
48436	Ankenbauer Dray	\$6,509.81
48437	One Call Concepts	\$3.60
48438	Jerry's Transfer Service	\$20.00
48439	Gartner's Jack & Jill	\$16.22
48440	Kenmare News	\$189.77
48441	Advanced Business Methods	\$374.03
48442	AT&T Mobility	\$226.35
48443	Skar Trucking	\$400.00
48444	ND Rural Water Systems Association	\$345.00
48445	WPCI	\$75.00
48446	First District Health	\$335.00
48447	Checkers, Inc.	\$120.00
48448	ND Water Users Association	300.00
48449	Hansen's Hardware	\$259.26
48450	Farmers Union Oil	\$1,813.90
48451	Jan A Kostad, PC	\$1.74
48452	Waste Management	\$6,529.08
48453	First District Health	\$50.00
48454	Workforce Safety Ins	\$16.11
48455	Third Watch Communications, LLC	\$292.61
48456	Core & Main LP	\$560.65
48457	Praxair	\$388.95
48458	Reservation Telephone	\$600.51
48459	Team Laboratory	\$390.00
48460	Marki & Gabe Ellis	\$13.00
48461	Arlen Gartner	\$267.00
48462	KCDC #2	\$1,280.44
48463	Kenmare Airport Authority	\$396.55
48464	Kenmare Fire Department	\$1522.51
48465	John Deere Financial	\$152.89
	Gross Payroll	\$26,037.71
	Employer Contributions	\$7,698.75
Total		\$79,364.18