

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
November 13th, 2019
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Jim Burud	Todd Ankenbauer
Glen Froseth	Tami Ware
Jamie Livingston	Terese Schmidt

Minutes: Ware moved to approve the minutes for the regular October Council meeting (10/14/2019) with the removal of September warrant to Advanced Business Methods, second by Schmidt. Roll Call: Ankenbauer, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Financial Report: Ware moved to approve financials as presented including budget line and expenditure line transfers recommended by Ways-Means-Finance Committee, second by Livingston. Roll Call: Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Raffle Permit: Livingston moved to approve a raffle permit for Honker Booster Club and Sundawg Wrestling Club, second by Burud. Motion carried.

MDU: Ware moved to table until further information on where the light fixtures were located and available payment options is provided, second by Livingston. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Livingston, Yes; Schmidt, Yes. Motion carried.

Fredrickson & Byron P.A.: Livingston moved to approve payment for services rendered, second by Burud. Roll Call: Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, No; Livingston, Yes. Motion carried.

Personnel Policy Manual: Ware moved to approve the changes recommended by Ways-Means-Finance Committee, second by Burud. Roll Call: Livingston, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes. Motion carried.

Season Campground Agreement: Ware moved to table discussion to next month, second by Schmidt. Roll Call: Ware, Yes; Livingston, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Ackerman Estvold: No action taken.

Committee & Staff Reports: Johnson presented correspondence from Western Dakota Energy Association, Ward County Emergency Management, Bank of North Dakota, and Gooseneck Implement. Ware moved to approve the Ward County Emergency Management Memorandum of Understanding, second by Livingston. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Ware moved to have the new garbage rates take effect January 1st, 2020 for December's services, second by Livingston. Roll Call: Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes; Ware, Yes; Burud, Yes. Motion carried.

Peterson reported cleaning gravel out of curb stops and Christmas street lights will be put up next week.

Mathwich reported discharging the lagoon, filing for a burn permit, receiving Pool and Spa certification, and receiving the new locks to the landfills and recycling center.

Chief Britton reported 192 calls for service, Assistant Chief Almlie attending and passing the AAIR training in Minot, and the light bar should be ready next week after being fixed.

Froseth reported a request by Kenmare Meat Processing to receive a key to the landfill and Greg Gottschall hauling two loads of cardboard to Minot. Livingston moved to deny providing Kenmare Meat Processing with a landfill key, second by Ware. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, No; Schmidt, Yes; Livingston, Yes; Ware, Yes. Motion carried.

Schmidt reported the water meeting still needs to be scheduled.

Ankenbauer reported there should be no overnight parking on streets after November 1st.

Livingston reported completion of the Memorial Hall roof cap by Rob Wittman.

Burud reported completion of the fall clean up resulting in at least 66 bags of yard waste collected by the public works department.

Ware reported hiring Dylan Williams for landfill, recycling, and on-call public works duties for \$12/hour with a 90 day probation.

Bills: Motion by Ware to pay bills out of the appropriate funds with the exception and removal of the Western Dakota Energy Association bill, seconded by Schmidt. Roll Call: Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Livingston, Yes. Motion carried.

Next meeting is scheduled for Wednesday December 9th, 2019 @ 7:00 PM.

Motion made by Schmidt to adjourn, second by Ware. Motion carried.
Meeting adjourned at 8:29 pm.

Subject to approval and revision of the City Council.

City Auditor

Mayor

Bills

Check #	Vendor	Amount
-99786	Burke Divide Electric	\$1,534.48
-99787	MDU	\$4,284.22
-99788	State Bank & Trust of Kenmare	\$195.14
34132	US Postmaster	\$132.30
48387	Renee Stroklund	\$200.00
48388	ND State Water Commission	\$6,681.81
48389	Ameripride	\$235.28
48390	The Check Depot	\$163.22
48391	Ankenbauer Dray	\$5,219.47
48392	Advanced Business Methods	\$119.07
48393	TJD Services	\$450.00
48394	Ward County Recorder	\$10.00
48395	AT&T Mobility	\$226.35
48396	Farmers Union Insurance	\$25,074.00
48397	One Call Concepts	\$18.65
48398	Fredrickson & Byron, P.A.	\$655.50
48399	Kenmare News	\$319.69
48400	Municipal Government Academy	\$30.00
48401	Rob Wittman Construction	\$5,000.00
48402	First District Health	\$50.00
48403	Greg Gottschall	\$1,000.00
48404	Farden Construction	\$858.00
48405	Waste Management	\$8,759.65
48406	Jerry's Transfer Service	\$20.00
48407	Gartner's Jack & Jill	\$33.43
48408	Hansen's Hardware	\$259.26
48409	Farmers Union Oil	\$2,601.52
48410	Reservation Telephone	\$607.11
48411	Department of Environmental Quality	\$198.60
48412	Department of Environmental Quality	\$60.00
48413	Department of Health – Microbiology	\$25.00
48414	US Bank	\$500.00
48415	Gravesen Electric	\$859.78
48416	Sensus USA Inc.	\$1,949.94
48417	Farmers Union Lumber	\$1,060.06
48418	Mandan Northwest Pipe Fittings	\$388.08
48419	Christopher Almlie	\$200.00
48420	Mark Mathwich	\$207.34
48421	Visa	\$905.18
48422	Schocks Safe & Lock	\$669.50
48423	Alan & Holly Kohler	\$19.87
	Gross Payroll	\$26,054.60
	Employer Contributions	\$7,697.94
Total		\$105,261.04