

**MINUTES OF THE REGULAR MEETING OF THE
KENMARE CITY COUNCIL
October 14th, 2019
7:00 PM.**

Call to Order:

Mayor, Dwight Flygare, called the regular meeting of the Kenmare City Council to order at 7:00 pm.

Council Members present as follows:

Jim Burud	Todd Ankenbauer
Glen Froseth	Tami Ware
	Terese Schmidt

Minutes: Ankenbauer moved to approve the minutes for the special Council meeting (9/9/2019) for 2020 budget hearing as read, second by Ware. Motion carried.

Ware moved to approve the minutes for the regular September Council meeting (9/9/2019) as read, second by Burud. Motion carried.

Schmidt moved to approve the minutes for the special Council meeting (9/25/2019) with the change of removing mention of Tax Equalization, second by Burud. Roll Call: Ankenbauer, Yes; Ware, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Financial Report: Ware moved to approve financials as presented including budget line transfers recommended by Ways-Means-Finance Committee, second by Burud. Roll Call: Froseth, Yes; Ankenbauer, Yes; Ware, Yes; Schmidt, Yes; Burud, Yes. Motion carried.

Public Commentary: The floor was open for public commentary. Troy Hedberg raised concern over the recent change to cleaning sidewalks around the square during the winter. Froseth moved to rescind the decision to forgo assisting with snow removal around the square, second by Ankenbauer. Roll Call: Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, No; Schmidt, Yes. Motion carried.

Bev Briscoe voiced concern over snow removal on the sloped sidewalks, drivers speeding around schools, and municipal court fine ruling. Barry Christensen also voiced a concern about the municipal court and city ordinance regarding pets.

NDIRF: Schmidt moved to approve action on bond coverage to avoid lapse, second by Ware. Motion carried.

2020 NAWA Water Rates: No action taken.

Foreclosed Property Assessments: No action taken.

Farmers Union Oil: Ankenbauer moved to approve 8,000 gallons of prepaid propane for \$10,000, second by Schmidt. Roll Call: Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Ware, Yes. Motion carried.

AAIR Training: Ware moved to approve attendance by Assistant Chief Almlie with hours at the training counting towards hours worked but no allowance for comp time accrual or mileage

reimbursement, second by Burud. Roll Call: Ware, Yes; Schmidt, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Certificate/License Raise Schedule: Burud moved to approve all four items as recommended by committee, second by Ware. Roll Call: Ankenbauer, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes; Froseth, No. Motion carried.

Pool/Spa Operator Training: Ankenbauer moved to approve attendance by Mark Mathwich and cover related expenses, second by Ware. Roll Call: Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes; Ware, Yes; Burud, Yes. Motion carried.

Rain Emergency Expenses: Burud moved to approve a transfer of \$1218 from the Emergency Fund to the Municipal Highway Fund to cover expenses from the July 9th rain emergency, second by Ankenbauer. Roll Call: Burud, Yes; Froseth, No; Ankenbauer, Yes; Schmidt, Yes; Ware, Yes. Motion carried.

Liquor License Transfer: Ankenbauer moved to approve the liquor license transfer from City Limits for the Landowner Appreciation Banquet on November 6th, second by Burud. Motion carried.

Light Bar Quote: Ware moved to approve the quote for \$405 from Third Watch Communications to repair the circuit board on the police vehicle light bar, second by Ankenbauer. Roll Call: Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes; Schmidt, Yes. Motion carried.

Fund ITT: Schmidt moved to approve a \$50,000 business retention grant for Kenmare Housing Corporation for roof repairs, second by Ankenbauer. Roll Call: Schmidt, Yes; Ware, Yes; Burud, Yes; Froseth, Yes; Ankenbauer, Yes. Motion carried.

Ankenbauer moved to approve matching grant applications to Kenmare Community Development Corporation for \$462.75 and \$1,041.02, Kenmare Area Ministerial Association for \$1280, and Kenmare Theater for \$782.15, second by Burud. Roll Call: Ankenbauer, Yes; Burud, Yes; Ware, Yes; Froseth, Yes; Schmidt, Yes. Motion carried.

Planning and Zoning: Schmidt moved to approve building permit for Mark Mathwich at 408 2nd Ave NW for a 200' chain link fence, second by Ware. Motion carried.

Vet's Gaming Grant: Ware moved to approve pursuit of grant application for security cameras, second by Schmidt. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Ware, Yes; Froseth, Yes. Motion carried.

Committee & Staff Reports: Burud reported plans to have city sponsored fall clean up from October 21st through November 1st. Burud moved to approve these dates and run an ad in the newspaper to spread awareness, second by Ware. Motion carried.

Jensen reported water shut off total, flag collection total, mural update, and welcomed our new municipal judge.

Johnson reported Mike Bennett has taken the Oath of Office for a position on the Planning & Zoning Commission and took the Oath of Office for William Jansky as Municipal Judge. Johnson

also reported highlights from ND League of Cities Annual Conference, quarterly reports update, and bids for signage at Lakeview Cemetery to direct parties looking to utilize the cemetery to contact the city first. Froseth moved to approve bid for \$250 from Creative Industries for signs, second by Ankenbauer. Motion carried.

Chief Britton reported calls for service.

Ankenbauer gave a reminder to have streets clear of vehicles after the 31st of October and recommended moving them sooner to allow for changes in weather.

Froseth reported meeting to discuss garbage rate changes. Froseth moved to approve the new rates recommended by committee, second by Schmidt. Roll Call: Froseth, Yes; Schmidt, Yes; Ankenbauer, No; Burud, Yes; Ware, No. Motion carried.

Froseth moved to approve \$500 bid from Greg Gottschall to haul 16 bales of cardboard to Kalix Recycling in Minot, second by Ware. Roll Call: Ankenbauer, Yes; Burud, Yes; Froseth, Yes; Ware, Yes; Schmidt, Yes. Motion carried.

Ware moved to approve \$1500 bid from Schock's Safe and Lock for new keys and locks at several city properties, second by Burud. Roll Call: Ware, Yes; Froseth, No; Schmidt, Yes; Ankenbauer, No; Burud, Yes. Motion carried.

Ankenbauer moved to give Ways-Means-Finance Committee authority to hire a Public Works Landfill Attendant with up to 40 hours per week and up to \$16 per hour wage without benefits, second by Ware. Roll Call: Burud, Yes; Ware, Yes; Froseth, Yes; Schmidt, No; Ankenbauer, Yes. Motion carried.

Schmidt reported a meeting will be scheduled to discuss water rates.

Schmidt moved to remove public commentary from future city council agendas, second by Ankenbauer. Roll Call: Schmidt, Yes; Ankenbauer, Yes; Burud, No; Froseth, Yes; Ware, No. Motion carried.

Bills: Motion by Ankenbauer to pay bills out of the appropriate funds, seconded by Froseth. Roll Call: Ware, Yes; Schmidt, Yes; Ankenbauer, Yes; Burud, Yes; Froseth, Yes. Motion carried.

Next meeting is scheduled for Wednesday November 13th, 2019 @ 7:00 PM.

Motion made by Schmidt to adjourn, second by Ankenbauer. Motion carried.
Meeting adjourned at 9:17 pm.

Subject to approval and revision of the City Council.

City Auditor

Mayor

Bills

Ameripride Linen & Apparel	\$235.28
Ankenbauer Dray	\$5,900.56
AT & T Mobility	\$226.29
Black Mountain Software (reissue)	\$7,813.00
Burke Divide Electric	\$1,338.74
Dakota Blessings Art Studio	\$1,080.00
Diane Maltby	\$1,600.00
Dog Waste Depot	\$1,486.34
Farden Construction Inc.	\$1,606.50
Farmers Union Lumber	\$3,574.75
Farmers Union Oil	\$12,272.74
Gartner's Jack & Jill	\$171.78
Global Equipment Company, Inc.	\$167.32
Grant Johnson	\$259.08
Hansen's Hardware	\$944.41
Kenmare News	\$398.30
Kinzie Jensen	\$13.68
Laury Hennix	\$4.75
Mark Mathwich	\$203.00
Maxson Law Office	\$100.00
McGee, Hankla, & Backes, P.C.	\$660.90
MDU	\$5,549.74
Municipal Government Academy	\$30.00
ND Chemistry Lab	\$283.32
ND League of Cities	\$370.00
ND State Water Commission	\$6,749.60
Newman Signs	\$18.99
Nora Enget	\$55.00
One Call Concepts	\$18.00
Renee Stroklund	\$200.00
Reservation Telephone	\$607.09
Robert Jessen	\$300.00
Skar Trucking	\$2,700.00
State Bank & Trust of Kenmare	\$250.53
Swanston	\$5,809.69
US Bank	\$9,305.00
US Postmaster	\$382.00
Visa	\$554.98
Ward County Recorder	\$40.00
Waste Management	\$6,798.97
William Jansky	\$262.11
Gross Payroll	\$27,669.79
Employer Contributions	\$7,377.41
Total	\$115,841.25